

Youth Minister Job Description



Place of Work:	St Matthew's Church
Line Manager:	Vicar of St Matthew's Church
Support Structure:	<p>You will be a committed member of the church leadership team and staff team, with weekly staff meetings and bi-monthly leadership team meetings.</p> <p>You will have regular meetings with the Vicar to discuss and review current work issues.</p> <p>6 monthly appraisals will be held to discuss professional development, training etc. and will include target setting.</p>
Hours:	<p>22.5 hours per week (the other 15 hours of your week will be with High Hopes)</p> <p>Due to the nature of this role, evening and weekend working will be essential.</p>
Salary:	<p>£20,000 - £25,000 for the combined job with High Hopes, dependent on qualifications and experience.</p> <p>All employees are automatically enrolled into the Parish pension scheme.</p>
Other:	<p>The employment will be subject to satisfactory references and a Disclosure Barring Services Enhanced Disclosure. This post is subject to the rehabilitation of Offenders Act 1974 (Exceptions) order 1975 and (Exceptions) (Amendment) order 1986.</p> <p>There is a genuine occupational requirement that the post holder is a practicing Christian in accordance with the Equality Act 2010.</p>

Main Areas of Responsibility:

- Young people 10 – 18 years old

Outline Job Description:

As the Youth Minister you will:

- Inspire our young people in their faith and help them to fulfil their God given potential.
- Develop and grow our youth ministry, enabling young people to be fully engaged in the life of the church.
- Be an advocate for young people within the wider church family.
- Be a committed member of the church leadership team and the staff team.

Key tasks will include:

- establishing a vision for youth work in the light of St. Matt's existing vision and values
- engaging the young people, volunteer team, church leadership and wider church with that vision
- discipling young people in worship, Bible teaching and ministry in the power of the Holy Spirit
- mentoring young people to help them realise their potential and giftings
- developing a strategy for existing youth work with the young people of St. Matt's and looking strategically at the development of new opportunities
- nurturing, developing and equipping a volunteer team to partner with you in youth ministry

This will involve:

a	Developing and overseeing Sunday youth ministry
b	Overseeing midweek youth activities, clubs and events
c	Developing and implementing a programme of biblical teaching for youth groups
d	Developing opportunities for young people to be discipled and mentored
e	Recruiting, training and supporting all members of the volunteer team
f	Communicating regularly with the young people, their parents/carers, the volunteer team, the leadership and the wider church to ensure that all are well informed regarding the activities and needs of the young people
g	Encouraging the church to be praying for young people and youth ministry
h	Advocating on behalf of young people to ensure the church continues to be a community in which their needs are considered and included
i	In partnership with the Children and Families Minister, developing, planning and delivering family worship at St. Matthew's Church
j	Working in partnership with the Children and Families Minister and the leadership team to ensure a coherent strategy is in place for all those aged 0 – 18
k	Maintaining good relationships with other youth ministers in the town
l	Encouraging and enabling St Matt's young people to join together in appropriate town wide, Diocesan and nationwide activities / events

m	Ensuring all good practice and national child protection policies and procedures are adhered to
n	Managing the youth ministry budget and resources in consultation with the church treasurer

Person specification:

1	Have a growing relationship with Jesus
2	Be passionate about sharing your faith with young people
3	Be a highly relational individual with excellent social and interpersonal skills
4	Be able to inspire and motivate others to be part of the volunteer team
5	Have good communication skills
6	Be able to use initiative and motivate yourself
7	Be able to work within and co-ordinate a team
8	Have good organisational skills
9	Have relevant experience of youth work and/or ministry in a Christian setting
10	A youth work qualification is desirable, while a willingness to learn new skills and undertake training is essential
11	Be able to exercise discretion and sensitivity when dealing with confidential matters, but to know when to share safeguarding concerns
12	Be committed to anti-discriminatory approaches and inclusion
11	Work at all times with a high degree of integrity and model excellent working practices